ACADEMIC SENATE COUNCIL   **Contra Costa College**
Applied Arts Building AA-216   2:15 p.m.   **2600 Mission Bell Drive**
Monday, May 21, 2007   **San Pablo, California 94806**

MINUTES

CALL TO ORDER: The meeting was called to order at 2:15 p.m.
Present: Terence Elliott (Chair), Fritz Pointer (VP), Marjot Pannu (MCHS), Sally Brooks (LAVA)
Absent: Chris Tarp (VP-Student Services), Dionne Perez (FSCC), Sue Van Hattum (NSAS), Robert Chan
        (Instructional Technology), Rick Ramos (Career and Technical Training),
INTRODUCTION OF GUESTS: Judy Flum
CONSENT ACTION ITEMS:
Agenda of May 21was not approved, but discussion of the items will continue.
Minutes of May 7 was tabled for lack of a quorum.
Approval of Bylaws Revisions was tabled for lack of a quorum, but suggested revisions were noted.
Approval of 2007-08 ASC Calendar was tabled for lack of a quorum but suggested dates were noted.

August 20	January 28
September 17	February 11
October 1, 15	March 3
November 5, 19	April 7, 21
December 3, 17	May 5, 19

NEW BUSINESS
Computer Literacy/Information Competency Graduation Requirements - The Council is considering whether to combine the Computer Literacy and Information Competency graduation requirements. Judy Flum, CCC Librarian, expressed her concern with combining these two requirements. She said that the Library administers the Information Competency exam four times each semester as a professional activity to support the college. She feels the Computer Literacy exam should be administered by the CIS/BOT department, or any department where computer skills are needed. Mark Williams, Skills Center Coordinator, feels that the concept of the Computer Literacy exam is sound but that the Operating System section needs to be updated from the floppy disk to the CD. He agrees that the Skills Center is an appropriate place to administer the Computer Literacy but that the Skills Center has staffing problems since loosing a part-time classified position. It was suggested that a group of all departments that may see the need for continuing the Computer Literacy graduation requirement meet to update the requirement.
All College Day Agenda - The ASC agenda to cover academic and professional matters during ACD was prepared**.** An assessment on the SLO progress will be presented. The General Education Committee has continually met during the 2006-07 year and has completed its purpose. The SLO Coordinating Committee, consisting of four managers (Vice President, Sr. Dean of Instruction, Sr. Dean of Research and Planning, and Dean of Student Services) and four faculty, has met numerous times during the year. An assessment group composed of faculty only is needed to be formed to review the SLO and make suggestions on how to reach the goals stated. Other agenda items will be better retention goals and recognizing Sandra Everhart for her work on the compressed calendar issue.
STANDING SENATE COMMITTEE REPORTS: There were no committee reports.
SENATE ANNOUNCEMENTS: District and College Roles, Responsibilities and Service Outcomes will be an agenda item on the next agenda.
PRESENTATIONS FROM THE PUBLIC: There were no presentations from the Public.
NEXT MEETING: The next meeting will be August 20.
ADJOURNMENT: The meeting was adjourned at 4 p.m.

Respectfully submitted,
Lynette Kral